

COMMITTEE GUIDELINES

1. In accordance with the By-laws, Article VIII,1. Standing Committees are the Executive Committee (Pres., Vice Pres., Secty., Treas.); and the Board Policies & Procedures Committee (Pres., Vice Pres., Secty., Treas. and MNAC Rep).
2. The formation of an ad-hoc committee will be approved by the YNA Board.
3. All committees shall be chaired by a member of the Board of Directors. Other committee members may or may not be members of the Board of Directors.
4. Committee minutes will be kept and reported to the Board during its regular meetings.
5. Grant requests by committees will have the oversight of the YNA Board and a Grant Proposal Form will be submitted.
6. Expenditures by committees must be tracked by the committee Chair; and written receipts for expenses must be submitted to the Treasurer .